



CHELSEA COMMUNITY FUND 2022-2023 REQUEST FOR PROPOSALS

Release Date: April 15th

Due: May 15th

Award Notification: May 30th

Maximum Grant Amount: \$7,000

History

The Chelsea Community Fund was established in December 1999 as the result of a community fundraising campaign that raised more than \$750,000 in contributions and pledges from ~100 businesses, charitable foundations, the City of Chelsea and other individuals. This amount was matched by a \$750,000 “challenge grant” from the Clipper Ship Foundation, originally resulting in an endowment of \$1.5 million, which has been invested back into the community over the years.

The Chelsea Community Fund is housed at The Boston Foundation as an “advised fund” and as such, The Boston Foundation provides investment and management services. The Chelsea Community Fund Committee, a six-member committee of community and donor representatives, reviews funding proposals and recommends grants to The Boston Foundation. This year, requests of up to \$7,000 will be accepted and considered before the deadline of May 15, 2022. Interested parties should prepare the questions below in advance, and submit proposals via email. The purpose of the Chelsea Community Fund is to make grants that contribute to realizing the Vision of Chelsea as a community:

- Knowledgeable about its own needs
- Willing to mobilize its resources to respond to community members in need
- Working to strengthen its capacity to respond to needs
- Able to mobilize its resources by organizing and advocating for services
- Able to successfully attract external resources
- Able to successfully integrate external resources into its local problem solving efforts.

In line with this vision and current challenges facing the people of Chelsea, 2022-23 Chelsea Community

Fund grants will be up to \$7,000 and directed to projects and programs that can play a key role in solving a COVID-related community problem through services provided to Chelsea residents. The Fund looks for proposals that:

- Identify a community problem exacerbated by the SARS-CoV-2 pandemic and a strategy for providing a sustainable solution
- Include intentional components that are consistent with the Community Fund's Vision of Chelsea
- Present a clear timeline that explains the project objectives
- Explanation of how the grant amount will be appropriate for the overall size and scope of the proposed project
- Demonstrate that the project proposed for funding will continue to have an impact on the problem or need for services addressed after the grant period.

Eligibility

- Must serve Chelsea residents. Chelsea-based organizations will be prioritized.
- Requests will be considered for projects and programs that will support COVID-19 impacted community members to recover from the pandemic.
- Tax-exempt status under section 501(c) (3) of the Internal Revenue Code, OR with a qualified, tax-exempt fiscal sponsor.

Under this vision, there is a shared sense of commitment, responsibility, and recognition of mutual benefit among both the community at large and the service providing institutions and organizations. The Fund requires program and financial reports from all grantees, and encourages visits to grantees by members of the Community Fund Committee. The Fund operates in alliance with La Colaborativa. Under this alliance La Colaborativa provides services that include community problem solving, community planning and priority setting, technical assistance to grantees, training and leadership development. La Colaborativa also provides assistance with analysis of grant requests.

Process and Timetable

Proposals for the 2022-2023 grant making cycle must be emailed as a PDF to CommunityFund@La-Colaborativa.org by May 15th. A member of the Community Fund Committee, or a staff member, may contact applicants for additional information or to arrange a site visit or meeting. They also may contact other funders, community leaders or local agencies to learn more about the work of the applicant and to discuss the proposed project. The Community Fund Committee will review all

proposals and select projects to recommend for funding by May 30th, 2022.

To Apply

Submit a proposal in PDF form, emailed to CommunityFund@La-Colaborativa.org no later than May 15th, 2022. Proposals must include the following:

1. Organization Name
2. Project Title
3. Full Address
4. Telephone
5. Person of Contact
6. Phone #
7. Email
8. Fiscal Agent (if Applicable)
9. Amount Requested
10. Total Project Budget
11. How does your proposed project help Chelsea residents recover from the pandemic? (250 words)
12. What evidence do you have that your approach will work? (250 words)
13. How is your organization qualified and prepared to lead this work? (250 words)
14. Specific Project Activities & Timeline (250 words)
15. How will you use the requested grant? (250 words)

2022-2023 Chelsea Community Fund Committee:

Carol Resnek, Former Teacher at Chelsea High School and Community Leader

Tom Ambrosino, City Manager of Chelsea

Rosalba Medina, Detective at Chelsea Police Department

Roy Avellaneda, Chelsea City Council President

Gladys Vega, Executive Director at La Colaborativa

Magaly Valentin, Human Resources Partner at Massachusetts General Hospital